

**THE FLORIDA PODIATRIC MEDICAL ASSOCIATION
PRESENTS**



**2017 FPMA Science &
Management Symposium**

**January 18 - 22, 2017
Hilton Orlando
Orlando, Florida**

Assistants' Schedule

Be sure to check the SAM 2017 web page on the FPMA website (www.fpma.com) for updates to this schedule.

Friday, January 20, 2017

7:00 a.m. - 5:00 p.m. Registration Open

Front Office Assistants/Back Office Assistants

1:00 p.m. - 3:00 p.m. For You and Your Patients - Information in a Serious Vein
Barry C. Blass, DPM

3:00 p.m. - 3:45 p.m. Break in Exhibit Hall

3:45 p.m. - 4:45 p.m. The Role of Podiatric Assistants in Communicating with Patients
Elliot T. Udell, DPM

Saturday, January 21, 2017

6:45 a.m. - 2:00 p.m. Registration Open

Front Office Assistants/Back Office Assistants

8:00 a.m. - 9:00 a.m. The Importance of Podiatric Dermatology and the Dermatological Exam
Elizabeth Watt

9:00 a.m. - 9:45 a.m. Drawing the Line at Diagnosing
Marlene Reid, DPM

9:45 a.m. - 10:30 a.m. Break in Exhibit Hall

Saturday, January 21, 2017 (cont.)

10:30 a.m. - 11:15 a.m. Electronic/Social Media (with Physicians)
Ross Taubman

11:15 a.m. - 12:00 p.m. Drugs You Need to Know
Peter M. Mason, DPM, Rph

12:00 p.m. - 1:30 p.m. Physician/Exhibitor/Assistant Luncheon (Voucher Required)

1:30 p.m. - 2:15 p.m. Wound Wizardry
Roberta Giudice-Teller, DPM

2:15 p.m. - 3:00 p.m. Optimizing Reimbursement through Efficient Billing (with Physicians)
Hadley Rakowski

3:00 p.m. - 3:30 p.m. Break

3:30 p.m. - 4:45 p.m. Employee/Team Engagement (How Employee Engagement Improves Patient Outcomes and Satisfaction/Retention) (with Physicians)
Hadley Rakowski

Please note that this Assistants' Schedule is subject to change. The final Assistants' Schedule will be printed in the SAM 2017 Program, which will be furnished to attendees at SAM 2017.

Every SAM 2017 attendee must wear a name badge, which will be issued upon check-in at the FPMA registration desk, in order to enter the Exhibit Hall and Lecture Halls. Attendees' spouses and children may obtain a Guest badge to visit the Exhibit Hall at the FPMA registration desk.

Physicians/X-Ray Assistants - **White** Electronic Badge
 Front Office/Back Office Assistants - **Blue** Badge
 Exhibitors - **Green** Badge
 Guests - **Yellow** Badge

Saturday, January 21, 2017 (cont.)

Podiatric X-Ray Assistants - Initial and Recertification

- 7:30 a.m. - 9:45 a.m. X-Ray Lectures
Albert V. Armstrong, DPM
- 9:45 a.m. - 10:15 a.m. Break in Exhibit Hall
- 10:15 a.m. - 12:00 p.m. X-Ray Lectures (cont.)
- 12:00 p.m. - 1:00 p.m. Physician/Exhibitor/
Assistant Luncheon
(*Voucher Required*)
- 1:00 p.m. - 3:00 p.m. X-Ray Lectures (cont.)
- 3:00 p.m. - 3:30 p.m. Break
- 3:30 p.m. - 4:30 p.m. Medical Errors (*with
Physicians*) - Part I
Bret M. Ribotsky, DPM

Saturday, January 21, 2017 (cont.)

- 4:30 p.m. - 5:30 p.m. Medical Errors (*with
Physicians*) - Part II
Stephen M. Meritt, DPM

Sunday, January 22, 2017

X-Ray Assistants Examination (*Those attending for
Initial Licensure ONLY - NOT renewal of PXA License*)

- 8:30 a.m. - 10:00 a.m. Podiatric X-Ray Assistants
Examination

**(NOTE: ONLY THOSE ASSISTANTS WHO ARE TAKING
THIS COURSE TO INITIALLY OBTAIN THEIR X-RAY
LICENSE HAVE TO TAKE THE EXAMINATION. THOSE
ALREADY LICENSED - HOLDING PXA LICENSES - DO
NOT HAVE TO SIT FOR THE EXAMINATION.)**

Continuing Education Contact Hours (CECH) Scanning Policy

READ CAREFULLY

All X-Ray Assistants participating in the SAM 2017 X-Ray Assistants' program - for both Initial Licensure and Relicensure - will be assigned an electronic badge upon check-in. This badge will need to be scanned at the **beginning and end** of each session you attend in order to determine the exact time of attendance and assign CECH accordingly. You must scan in and out of each lecture hall that you enter in order to receive CECH, including before and after the Medical Errors lectures.

Failure to scan for the entire eight hour program will disqualify you from taking the Podiatric X-Ray Assistants Examination on Sunday (for Initial Licensure only). If you are attending the X-Ray Assistants' program for Relicensure and fail to scan during the eight hour program, you will not receive credit necessary for renewal of your license for the current biennium (April 1, 2016 - March 31, 2018).

Total CECH will be calculated from the electronic badges that each X-Ray Assistant uses to enter/exit the lecture halls. Those contact hours will be submitted to CE Broker by FPMA once the conference is over and all hours have been verified.

Please Note: If you have pre-registered for the Assistants' program and would like to pick up your name badge/class materials at the registration desk during SAM 2017 (prior to the day of your program), you are welcome to do so. This will save you time as you will not have to stand in line and check in at the registration desk the day of your program. If you would like your Physician to pick up your name badge/class materials ahead of time, click the appropriate box on the Assistants' Registration Form.

SAM 2017 Hotel Information



**Hilton Orlando, 6001 Destination Parkway, Orlando, Florida 32819
Phone: (407) 313-4300**

The Hilton Orlando is located near International Drive shopping and dining as well as world-famous theme parks and attractions. Hotel amenities include two pools, a lazy river, waterslide, whirlpool, cabanas, fire pits, full-service spa and fitness center, nine-hole putting green, and a variety of recreational courts.

Discount deadline for making hotel reservations is December 12, 2016

SAM 2017 Room Rate: \$215.00 (tax not included)

**For reservations, call (407) 313-4300;
Be sure to mention that you are attending SAM 2017
in order to get the SAM 2017 room rate.**

Assistants' Registration Form

SAM 2017

Registrant Information: Please complete one form per registrant. All communication regarding SAM 2017 will be sent to the contact information you provide below. Your first and last name, as it appears below, will be printed on your SAM 2017 name badge.

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Last Name _____ First Name _____ PXA # _____

Physician/Employer _____

Note: To save time, your physician can pick up your name badge/class materials ahead of time along with their conference materials. If you would like to do this, check this box.

Office Address _____ City _____ State _____ Zip _____

Daytime Phone _____ Office Email _____

Comments/Special Needs _____

Front Office/Back Office Assistant Program Includes lectures, coffee breaks, lunch on Saturday, and Exhibit Hall Access	1st Assistant (ON/BEFORE 12/16/16)	2nd Assistant/ Same Office (ON/BEFORE 12/16/16)	3rd Assistant/ Same Office (ON/BEFORE 12/16/16)	Any Assistant (AFTER 12/16/16)
Front Office Assistant	<input type="checkbox"/> \$145	<input type="checkbox"/> \$130	<input type="checkbox"/> \$110	<input type="checkbox"/> \$160
Back Office Assistant	<input type="checkbox"/> \$145	<input type="checkbox"/> \$130	<input type="checkbox"/> \$110	<input type="checkbox"/> \$160

Podiatric X-Ray Assistant Program Includes lectures, coffee breaks, lunch on Saturday, and Exhibit Hall Access	1st X-Ray Assistant (ON/BEFORE 12/16/16)	2nd X-Ray Assistant/ Same Office (ON/BEFORE 12/16/16)	3rd X-Ray Assistant/ Same Office (ON/BEFORE 12/16/16)	Any X-Ray Assistant (AFTER 12/16/16)
Initial course for certification by the Florida Board of Podiatric Medicine	<input type="checkbox"/> \$160	<input type="checkbox"/> \$145	<input type="checkbox"/> \$125	<input type="checkbox"/> \$175
Recertification: Florida Board of Podiatric Medicine Certificate, PXA# _____	<input type="checkbox"/> \$160	<input type="checkbox"/> \$145	<input type="checkbox"/> \$125	<input type="checkbox"/> \$175

Payment

Check made payable to FPMA

Credit Card (complete section below)

Visa

MasterCard

American Express

Credit Card Number _____ Exp. Date _____ Security Code _____

Name On Card _____ Cardholder's Signature _____

Billing Address if Different from Above _____ City _____ State _____ Zip _____

Address: Florida Podiatric Medical Association
410 North Gadsden Street
Tallahassee, FL 32301
Email: lwhitehead@fpma.com
Phone: (850) 224-4085
FAX: (850) 681-0899
Website: www.FPMA.com

Please Note: SAM 2017 Assistants' Pre-Registration closes December 30, 2016. After that date, you will have to register on-site.

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Room Rate: \$215.00 (tax not included); For reservations, call (407) 313-4300, be sure to mention you are attending SAM 2017
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